



Add my Bank Details

Please complete this document and return it signed by post to our Client Records department at:
Client Records Department, Davy, Davy House, 49 Dawson Street, Dublin 2.

CONTACT DETAILS

Client Name

Contact Telephone Number

Email Address

Davy Client Account Number

BANK NAME AND DETAILS *(please include the full address of your branch)*

Bank

Branch

NAME OF ACCOUNT HOLDER(S)

(in the case of joint account)

Sort Code

Account Number

BIC

IBAN

(Your BIC and IBAN numbers can be found on your bank account statement.)

Signature(s)

Signature

Signature

(in the case of joint account)

Date

Date

Davy Data Protection Policy

We fully respect your right to privacy, and any personal information relating to you will be treated in accordance with the Data Protection Acts 1988 & 2003 (and any amending or substituting legislation) as well as our own principles regarding client confidentiality. We will take all reasonable steps to ensure that persons employed by us are aware of and comply with such legislation and with firm policies in relation to Data Protection. We use your personal information only for the purpose for which you provide it, which we understand to include the following: to provide you with information which enables us to provide you with investment advice and or/ portfolio management services, to make you aware of our products and services, including informational events which may be held by Davy; for other marketing purposes and for added purposes described in the terms of business. In certain circumstances, we may be obliged to disclose personal information relating to you to third parties without notice to you, for example, in order to conform to a legal or regulatory requirement; to comply with a legal process; to carry out our duties under our Terms of Business; or to assert, protect or defend our rights of property or your rights. We are required by law to provide details of the beneficial ownership of shares held in our nominee service to public companies on request. Other than as provided above, we will not put your personal data to any use other than that for which it was provided, without your prior written consent. If you decide at any time that you no longer wish us to hold or use personal

information relating to you, or if the information we hold is or becomes inaccurate, please notify us in writing, and we will remove or rectify the information, within a reasonable time. You are also entitled to access information that we hold relating to you and can do so by applying to us in writing. We reserve the right to charge a reasonable administration fee (not to exceed €6.35) for each access request. We are entitled to take reasonable steps to establish your identity in relation to any amendment, access or deletion request and may, at our discretion, require proof of identity or other documents. We are required by regulation to record telephone calls. We retain telephone records for a period of not less than one month. Other data will be retained for no longer than necessary for the purpose for which it is provided and as required to satisfy regulatory requirements. We retain client transaction records for a period of six years. From time to time, unless you deny consent, we may advise you of Davy products and services which you may find of interest. If you decide at any time that you no longer wish to receive these notices; notify us in writing and we will stop contacting you in this regard. There is no charge for this.

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